**THE VISTA VERDE HOMEOWNERS’**

**ASSOCIATION ARCHITECTURAL IMPROVEMENT APPLICATION**

**Pursuant to Article IX, Section 9.2 of the Declaration,** “Owners shall submit plans and specifications showing the nature, kind, shape, color, size materials and location of improvements and alterations to the Association for its approval.”

This form may be used to seek approval from the Vista Verde Board of Directors and Architectural Review Board for all improvements to include but not limited to fences, decks, sheds, additions, pools, porch enclosures and any improvements to the exterior of the property. Building permits are still required for most home improvement projects and when necessary, must be acquired from Liberty Township.

**Vista Verde Homeowners’ Association**

**4878 Willow Springs Drive**

**Liberty Twp., OH 45011**

**OWNER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ OTHER PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Description of Improvement or change:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attach plans, drawings, and/or materials list to clearly describe this improvement.

The undersigned hereby submits this Application and agrees to complete the improvements precisely as described.

**DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ACTION BY VISTA VERDE BOARD OF DIRECTORS & ARCHITECTURAL REVIEW BOARD**

This application was reviewed on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_

This application is: Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

Signed by President, Vista Verde Homeowners’ Association: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A copy of this application & decision was mailed/emailed to the applicant on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_